



UNDERGRADUATE PRO FORMA COURSE REGISTRATION FORM

(For Directed Studies Courses or Individually Supervised Studies)

☐ New Form ☐ Revised Form (highlight the change)

Student Name: _____ Student Number: _____ Date: _____

Student Faculty: _____ Student Signature: _____

Course Information:

Table with 5 columns: Course Subject Code, Course Number, CRN (office use only), Course Title (as per Calendar), Unit Value, Term

Section Topic Title (Abbreviate to 30 characters): Please print legibly

30-character grid for section topic title

Location: ☐ On Campus ☐ Online ☐ Off Campus Location: _____

Content: ☐ As per Calendar OR ☐ Brief Outline: (For courses listed in Calendar with variable content.)

Five horizontal lines for content details

Texts / Evaluation Technique (including percentage value for each component):

Table with 3 columns: Description, Weight (%), Date Due (DD-MON-YYYY)

Course Section Dates: This course will occur during one of the following times with the understanding that all course work will be completed by the end of the term and grades submitted accordingly:

Table for course section dates with columns for Winter and Summer session terms and non-standard dates.

Approvals:

Table for approvals with columns: Supervisor, Name (Please Print), Signature, Date Approved